



Greater Victoria Acting Together



GVAT Board of Directors Meeting

February 17, 2022

Minutes

Attendees: Brigitte McKenzie, Matthew Cook, Stephen Tyler, Susan Layng

Regrets: Amber (see report in lieu)

Action Items:

- AGM preparations: all (ST to check with Amber on financial report)
- HR committee to meet with Beatrice Feb 22
- Brigitte to circulate doodle poll and arrange next Board meeting

Time	Agenda Item	People
12:00-12:05	Welcome, and Land Acknowledgement	Brigitte/ Stephen
12:05-12:06	Approval of Agenda and minutes of Feb 3 rd , 2022 Motion to approve agenda: Brigitte / Stephen Motion to approve minutes: Stephen/Susan	Brigitte
	Previous Business	
12:07-12:15	1.AGM nominations committee; elections of BoD's; reports Susan and Stephen will join registration to welcome folks and support registration. Amber will handle rollcall and will oversee technical issues including breakout groups/voting while Beatrice does the minutes. Stephen will check with Amber about process for financial report segment. Matthew to introduce the voting for Board members. Brigitte will express the Board's thanks for retiring Board members.	Brigitte/Matthew /Amber

12:15-12:25	2. Report: Update re: Admin overhaul; new GVAT website Amber's report was received with thanks in her absence. We will await her recommendation on mail merge tools.	Amber
	New Business	
12:25-12:35	3. Financials Update: Stephen reported that dues expectations this year will be lower as several member organizations have withdrawn or disappeared. There is some concern about continuing financial support for GVAT.	Stephen
12:35-12:40	4. Summer student grants; upcoming discussion with Beatrice re: staff position Information item: Stephen and Brigitte (as HR committee) will meet with Beatrice Feb 22.	Stephen/ Brigitte
12:40-12:45	5. Update: re: check-in with Chet Chet seems relaxed and is sorting out some details of EI coverage dates with Service Canada. He is taking the break in following GVAT issues	Brigitte/Matthew
12:45-50	6. Disseminating Leadership audit report within GVAT This report has been shared with Strat Hub and is widely available. Responsibility for follow up will be shared between Strat Hub and Board.	Stephen
12:50-12:55	7. Setting future BOD meetings Potential for in person meetings in future. Doodle poll will be circulated after AGM and Brigitte will follow up to consult with members.	

Notice of Items for Next meeting:

Shared drive security provisions: should most documents be widely accessible except those of a confidential nature (e.g. HR, conflict resolution processes)?? However we should distinguish between working documents and archives which are NOT editable by anybody.

Updated IAFC agreement and GVAT priorities so they can incorporate into their priorities and fund us. 15 min from Peggy. Potential for Communications team: need for Board manual and Organizational manual for new members.