



Greater Victoria Acting Together



GVAT Board of Directors Meeting

MINUTES – June 23, 2022

Participants: Brigitte McKenzie, Matthew Cook, Stephen Tyler, Amber McMillan (minutes), Mike Glover

Regrets: Susan Layng, Eric Doherty

Follow-up:

1. Treasurer GVAT Stephen (with Brigitte's support) will send an email to the Strat Hub attendees to ensure they know that the future relationship with IAF decision rests with Strat Hub
2. Chair GVAT Brigitte to hire summer student by Tuesday or Wednesday next week
 - a. Board vote and approval may need to be hosted via email within the next few days
3. Co-Chair GVAT Matthew & Treasurer GVAT Stephen will request to receive a Terms of Reference from the Housing Art that identifies a candidate and the specific details that the Board can approve of for hire
 - a. Board vote and approval may need to be hosted via email within the next 3 weeks
4. Vice Chair GVAT Mike will offer Camosun connections via a Clubs week invite for GVAT in the Fall
5. Treasurer GVAT Stephen will review the VV cost and details for further review
6. Co-Chair GVAT Matthew will inquire with UVic for GVAT promotional opportunities
7. Vice Chair GVAT Mike will create an org. chart to help define the roles and authorities of GVAT
8. Secretary GVAT Amber will create a list of recommendations to streamline for Board consideration and consolidation
9. Vice Chair GVAT Mike will house the new hire at Camosun for accountability and to help manage them for 8 weeks
 - a. Create a work plan that fits with the priorities and job description
10. Chair GVAT Brigitte will send out proposed meeting dates for mid-August

Time	Agenda Item	
6:30	Welcome	Brigitte
6:44	<p>Land Acknowledgement</p> <ul style="list-style-type: none"> ● went to RRU Indigenous Day this week and shared a reflection from the opening ceremony and what it meant to them <ul style="list-style-type: none"> ○ significance of land and reminder of colonization ● shared about a recent walk in Edmonton to the LRT area that David Garneau (Metis from Edmonton) was commissioned to create indigenous symbols with art within the peoples, land and landscape of city <ul style="list-style-type: none"> ○ very inspiring ● attended de-colonial walk that Ruthie planned <ul style="list-style-type: none"> ○ very good and led by knowledgeable leader; so much land in Victoria is covered in concrete which was poignant in our disconnection 	Brigitte & Stephen & Matthew
6:50	<ul style="list-style-type: none"> ● Motion to Approve Agenda <ul style="list-style-type: none"> ○ Matthew moves; Amber seconds; MOVED 	Brigitte
6:52	<ul style="list-style-type: none"> ● Motion to Approve Minutes from May 26 & June 6 & 9 <ul style="list-style-type: none"> ■ (see links below) ○ Amber moves; Matthew seconds, MOVED <ul style="list-style-type: none"> ■ May 26 2022 & In camera ○ Brigitte moves; Stephen seconds, MOVED <ul style="list-style-type: none"> ■ June 6, 2022 ○ Amber moves; Brigitte seconds, MOVED <ul style="list-style-type: none"> ■ June 9, 2022 	Brigitte
6:58	<p>revisiting IAF/GVAT contractual relationship/ dues</p> <ul style="list-style-type: none"> ● Jane scheduled mtg. for Wed. June 29, 2022 @ 3:30 p.m. <ul style="list-style-type: none"> ○ research contractual relationship to IAF ○ by-laws do not bind us to IAF ○ name & website could be affected if we decide to divorce ● IAFC is a bigger connection with financials ● Stephen met with Ryan face to face in Alberta <ul style="list-style-type: none"> ○ sees Chet's perspective still but believes that IAF adds value right now ● During the mtg, Ryan talked as though we need to be affiliated to both IAF and IAFC ● language used regarding the IAF fees is that we are delaying our dues for a season <ul style="list-style-type: none"> ○ this needs to be sorted out but until we do, fees will remain in limbo 	Brigitte

	<ul style="list-style-type: none"> • Need to send an email to the Strat Hub attendees to ensure they know that the future relationship with IAF decision rests with Strat Hub 	
7:00	<p>Update on hiring summer student</p> <ul style="list-style-type: none"> • Brigitte and Stephen reviewed 139 applicants • Beth was asked to join in selection <ul style="list-style-type: none"> ○ Interview scheduled for June 24, 2022 - Jared <ul style="list-style-type: none"> ■ Beth & Brigitte will do the interview <ul style="list-style-type: none"> • Amber will do final interview before immediate hire • Hire by Tuesday or Wednesday next week 	Brigitte
7:15	<p>Update from Strat Hub - short term hire & working relationship to Board</p> <ul style="list-style-type: none"> • Housing Art needs to do some more work to clarify more of the points for the consultant/hire <ul style="list-style-type: none"> ○ summer student hired can offer support in many of those areas • Board needs to receive a Terms of Reference that identifies a candidate and the specific details that the Board can approve of <ul style="list-style-type: none"> ○ delegating the hiring to the Housing Art with Matthew & Stephen spearheading the communication • Motion for Board to approve up to a max. of \$6000 subject to more details <ul style="list-style-type: none"> ○ Amber motions; Stephen seconds, MOVED 	Matthew & Brigitte
7:20	<p>Housing campaign update</p> <ul style="list-style-type: none"> • Moving and making presentations is positive and continues to 	Matthew
7:25	<p>Financial update</p> <ul style="list-style-type: none"> • amounts will decline by the approved \$6,000.00 for Housing campaign 	Stephen
7:30	<p>IAFC grant application: suggest we prepare a grant application for funds held by IAFC</p> <ul style="list-style-type: none"> • Stephen would like to submit a grant to receive the funds <ul style="list-style-type: none"> ○ Notice of intent and will return with a proposal before the next board mtg. ○ collaborate with Eric and teams 	Stephen
7:35	<p>Volunteer Victoria membership – this may be a way to recruit volunteers for short-term or long-term purposes e.g. fundraising, event organization</p>	Stephen

	<ul style="list-style-type: none"> ● Amber shared that she doesn't continue to associate with VV except her org. maintains membership but no longer uses it for anything <ul style="list-style-type: none"> ○ training is not unique or asynchronous as they have not kept up with the times ● Mike is offering Camosun connections via a Clubs week invite for GVAT <ul style="list-style-type: none"> ○ great opportunity for exposure ○ Mike's experience with VV has been quite static over the years ● Stephen will review the VV cost and details ● Matthew will inquire with UVic for GVAT promotional opportunities 	
8:00	<p>Immediate admin needs</p> <ul style="list-style-type: none"> ● Amber needs clarification about chain of authority <ul style="list-style-type: none"> ○ need an org. chart <ul style="list-style-type: none"> ■ Mike will create an org. chart to help define the roles and authorities ● need to disperse Amber's knowledge <ul style="list-style-type: none"> ○ all solutions for now need to be temporary with emphasis on an organizational administrator; not necessarily an organizer <p><i>Key Considerations:</i></p> <p><i>Website</i></p> <ul style="list-style-type: none"> ● Squarespace <p><i>Social media</i></p> <ul style="list-style-type: none"> ● Socialmonials ● FB/Twitter etc. <p><i>Google Admin</i></p> <ul style="list-style-type: none"> ● create FAQ and/or Guidebook <p><i>Zoom</i></p> <ul style="list-style-type: none"> ● managing and scheduling <p><i>Mail Merge/Communication</i></p> <ul style="list-style-type: none"> ● YAMM ● newsletter 	Amber

	<p><i>Filing/Data Management</i></p> <ul style="list-style-type: none"> ● <i>Google Drive</i> <ul style="list-style-type: none"> ○ <i>etc.</i> <p>Amber will create a list of recommendations to streamline for Board consideration and consolidation</p> <ul style="list-style-type: none"> ● Summer Student hire: Mike can house the new hire for accountability and help manage them for 8 weeks ● Mike will create a work plan that fits with the priorities and job description 	
8:44	<p>Other business</p> <ul style="list-style-type: none"> ● future board meetings <ul style="list-style-type: none"> ○ July confirmed: Thursday, July 28, 2022 <ul style="list-style-type: none"> ■ Brigitte will send out some dates for mid-August mtg. ● no break in Aug. for Board meetings. or Strat Hub 	Brigitte
8:48	<p>Adjournment</p> <ul style="list-style-type: none"> ● <i>Motion to Adjourn mtg.</i> <ul style="list-style-type: none"> ○ <i>Amber motions; Stephen seconds, MOVED</i> 	Brigitte