



Greater Victoria Acting Together



GVAT Board of Directors Meeting February 2024

Time: 3:00 - 5:00
Date: February 26, 2024
Zoom Link: <https://us06web.zoom.us/j/3259436146?omn=86519854506>
Timekeeper: Stephen

Attendees:

Brigitte McKenzie (Chair), Yvonne Hsieh (Vice Chair), Stephen Tyler (Interim Treasurer), Eric Doherty (Board member), Tracey Scott (Secretary), Joyce Harris (Strategy Hub Liaison), Jane Welton (COEDI), Izzy Adachi (Organizer)

Regrets:

Mike Glover (Board member)

MINUTES

New Action Items (*Note previous action items are moved to Status reports*)

- Tracey: Create a recommended template for status report for next meeting
- Izzy: Schedule time with HR committee to discuss supervisory requirements and capacity
- Board members: Provide comments on Code of Conduct no later than March 4.
- COEDI: Bring Code of Conduct with recommendation to approve when it is ready.
- COEDI: Develop a process for implementing Code of Conduct and bring it to the Board for approval when it is ready.
- Stephen: Investigate the cost and considerations in hiring an auditor and make a recommendation to the next Board meeting.
- Tracey to update Board plan with leaders for each Board priority
- Brigitte to re-send AGM invitation to Izzy for Sammy to send out.
- Brigitte to ask Sonia to facilitate a discussion on how what we are doing today aligns and does not align with our purpose and values.
- Stephen to consider feedback to Membership Policy and incorporate into the next draft as appropriate

Item	Lead
Welcome	Brigitte
Land Acknowledgement COEDI:2023:IRLC:Land Acknowledgement Instructions Handout	Eric

Item	Lead
<p>Motion: Approve Consent Agenda</p> <ul style="list-style-type: none"> ● January Minutes For approval (Tracey) ● Special Meeting Minutes for approval (Tracey) ● Status report: Chair (Brigitte) ● Status report: Treasurer (Stephen) ● Status report: COEDI (Jane) ● Status report: Organizer (Izzy) <p>Moved: Yvonne. Second: Stephen. Carried.</p>	Brigitte
<p>Motion: Approve Meeting Agenda with In Camera item deferred to next meeting.</p> <p>Moved: Yvonne Second: Stephen. Carried unanimously by a show of hands</p>	Brigitte
<p>Organizer's Insights</p> <p>Organizing: We are doing better on narrowing down issues but can get better in doing community organizing as described in our purpose. Izzy is increasing focus on helping delegates understand their role</p>	Izzy
<p>Strat Co-Lead's Update</p> <p>Good feedback on Planning meetings and Strat Hub meeting.</p>	Joyce
<p>COEDI Decision Requests</p> <p>Request funding for a roundtable for equity deserving gvat members + any taxes. Prep time, meeting, debrief with gvat leaders, verbal report. Outcomes edi would be listened to in a safe space and feed into prioritization. If approved Izzy and Dr. Gunderson to work out details of timing.</p> <p>Motion to approve funding for a round table with equity deserving individuals in GVAT and request a brief written report from Dr. Gunderson to a maximum of \$1500.00</p> <p>Moved Stephen. Second Eric. Carried unanimously by a show of hands</p> <p>Request funding for 7-13 hours of Sonia Theroux's time to create a survey in consultation with Dr. Gunderson.</p> <p>Motion to approve 7-13 hours of Sonia's time to create a survey in consultation with Dr. Gunderson. Moved by Stephen. Second Eric. Carried unanimously by a show of hands.</p> <p>Request input on Code of Conduct Policy draft</p> <ul style="list-style-type: none"> <input type="checkbox"/> Action: Board to provide comments on Code of Conduct no later than March 4. <input type="checkbox"/> Action: COEDI to bring Code of Conduct with recommendation to approve when it is ready. <input type="checkbox"/> Action: COEDI to develop a process for implementing Code of Conduct and bring it to the Board for approval when it is ready. 	Jane Yvonne
<p>Review Annual Financials for presentation at the AGM</p> <p>No further comments on the financials.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Action: Stephen to investigate the cost and considerations in hiring an auditor and make a recommendation to the next Board meeting. 	Stephen

Item	Lead
Membership Policy <input type="checkbox"/> Action: Stephen to consider feedback and incorporate into the next draft as appropriate	Stephen
Renewal of Directors and Officers insurance coverage Motion to renew Directors and Officers insurance Moved: Stephen. Second: Eric. Carried unanimously by a show of hands.	Stephen
2024 Priorities for the Board and Strat Hub Confirm Board member who will act as lead/point person for each priority <ol style="list-style-type: none"> 1. Fundraising: Raise funds for GVAT - Stephen 2. IAF: Lead consultation, negotiations and decision on IAF affiliation or alternatives. - Stephen 3. Internal processes: Document and communicate <ol style="list-style-type: none"> a. decision making process - toolkit - Brigitte b. group/committee roles - Tracey c. Terms of Reference for COEDI (incl MT, IRLC) and ARTs - Tracey d. leadership roles and responsibilities - Tracey <input type="checkbox"/> Tracey to update Board plan with leaders for each Board priority.	Tracey Brigitte
Annual General Meeting Annual report to be developed by Brigitte who will be requesting support from others in GVAT in the preparation and review. Brigitte will use a draft Annual Report procedure as a guide. The meeting will be held online as scheduled. <input type="checkbox"/> Brigitte to re-send AGM invitation to Izzy for Sammy to send out.	Brigitte
Nominations for Board Members Brigitte and Tracey have a draft nominations procedure they are using to guide the nominations committee work this year. The procedure will be refined as required with an emphasis on keeping it practical and useful. Tracey is speaking to a GVAT member who is not on the Board regarding joining the nominations committee. Four candidates for Board positions have been identified.	Brigitte
Planning future discussion re: mission/vision/values The board is aligned behind GVAT's mission (i.e. the purpose as stated in the bylaws) and values as stated in the draft Code of Conduct. <input type="checkbox"/> Action: Brigitte to ask Sonia to facilitate a discussion on how what we are doing today aligns and does not align with our purpose and values. Concern regarding the message not being inspiring is deferred until after the meeting with Sonia.	Brigitte
Roles for next meeting: March 25 Time Keeper: Joyce Land Acknowledgement: Yvonne	Brigitte
Motion to Adjourn Meeting Carried by a show of hands	Brigitte
<u>Optional</u> post-meeting debrief for any Board members who would like to participate	Brigitte

Item	Lead
Consider structuring the meeting so it focuses on decision making. In cases where longer discussions or broader consultation is required, consider asking a team, committee or small workgroup to review the topic and bring a recommendation to the Board.	