



Greater Victoria Acting Together



GVAT Board of Directors Meeting

Time: 3 pm - 5 pm
Date: June 13, 2023
Chair: Brigitte (Facilitator)
Vice Chair: Yvonne (Vibes Watcher)
Secretary: Tracey (Note taker/Timekeeper)
Zoom Link: <https://us06web.zoom.us/j/3259436146>
Meeting ID: 325 943 6146

Minutes

Voting Members in Attendance:

Brigitte McKenzie (Chair), Yvonne Hsieh (Vice Chair), Stephen Tyler (Interim Treasurer), Eric Doherty (Director at Large), Michael Glover (Director at Large), Tracey Scott (Secretary)

Guests in Attendance:

Joyce Harris (Strategy Hub Liaison), Beth Walker (COEDI) and Jane Welton (IAFNW Working Committee)

Action Items:

- Beth: Prepare a statement of work, estimated budget, a shortlist of candidates and submit to the Board for approval for the next board meeting.
- Stephen: Clarify GVAT's intended outcomes by June 15.
- Jane: Advise IAFNW of the Board's decision and ask them for the date of the next international strategy meeting.
- Stephen: Send a formal acceptance letter to IAFNW.
- Stephen: Draft a job description for the CSRF Project Management Committee, circulate it to the Board, Strat Hub and COEDI, and begin to recruit volunteers to that committee.
- Tracey: Schedule meetings for the rest of the year.

Time	Item	Lead
3:00 - 3:02	Welcome	Brigitte
3:02 - 3:04	Land Acknowledgement	Stephen
3:04 - 3:07	Covenant	Brigitte
3:07 - 3:10	Motion to Approve Agenda Note late change to the agenda. Addition of IAFNW membership. Motion made by Michael and seconded by Eric. Carried unanimously by a show of hands.	Brigitte

3:10 - 3:12	Motion to Approve May 2023 Minutes <ul style="list-style-type: none"> • Motion made by Yvonne. Second Stephen. Carried unanimously by a show of hands. 	Yvonne
	Previous Business	
3:12 - 3:15	Questions from Status Updates <i>Pre-reading: Status Reports from Chair and Treasurer. No other Status Reports were received. No questions received.</i>	Brigitte
	New Business	
3:15-3:25	Discussion/Decision Request: COEDI <ul style="list-style-type: none"> • Motion: Accept the COEDI request and ask COEDI to submit a statement of work, estimated budget and a shortlist of candidates for consultant role. • Motion by Stephen and seconded by Eric. Passed unanimously by a show of hands. • Action: Beth: Prepare statement of work, estimated budget, shortlist of candidates and submit to the Board for approval for the next board meeting. 	Beth
3:25 - 3:40	Discussion/Decision: IAFNW Membership (late addition to the agenda) <ul style="list-style-type: none"> • Discussion: IAFNW Counter proposal • Decision Request: GVAT's next steps and key messages for Strat Hub • Motion:Accept IAFNW counter offer Motion by Stephen and seconded by Tracey. Carried unanimously by a show of hands. • Action: Stephen: Clarify GVAT's intended outcomes by June 15. • Action: Jane to advise IAFNW of the decision and to ask them for the date of the next international strategy meeting. • Action: Stephen to send a formal acceptance letter to IAFNW. 	Stephen
3:40 - 4:10	Discussion/Decision Request: Strategic Planning Working Group Decision requests: <ul style="list-style-type: none"> • Support approach to planning • Identify top 3-5 outcomes the Board is planning to achieve in 2023 Motion to support approach to planning with understanding that it will evolve as work progresses. Motion made by Brigitte. Seconded by Stephen. Carried unanimously by show of hands.	Tracey
4:10 - 4:15	Project Management Committee for the CSRF grant Action: Stephen: Draft a job description for the CSRF Project Management Committee, circulate it to the Board, Strat Hub and COEDI, and begin to recruit volunteers to that committee..	Stephen
4:15 - 4:20	Discussion/Decision Request: Future Board Meetings Discussion. No concerns raised. <ul style="list-style-type: none"> • Future meetings: fourth Monday of the month from 3:00 - 5:00 	Tracey

	<ul style="list-style-type: none"> ● Replace one meeting with a Summer Social event ● Action: Tracey: Schedule meetings for the rest of the year. 	
4:20 - 4:35	InCamera session: Administrator workload and supervision:Deferred.	Stephen
4:35 - 4:45	Discussion: Board Committees - Deferred Forming ad hoc Board committees or formalized committees i.e., HR committee, Finance committee, Governance committee	Brigitte
4:45-4:47	Motion to Adjourn - Motion made byStephen and seconded by Mike. Carried unanimously by a show of hands.	Brigitte
4:47 - 5:00	<u>Optional</u> post-meeting debrief for any Board members who would like to participate Discussion: Did we achieve this meeting’s objectives? What caused our success or challenges in achieving the objectives? What do we want to start, stop or continue doing?	Brigitte, Yvonne, Tracey

Officers’ Reports, Other Reports and Supporting Materials

- [MINUTES.BoDmtg:May.2023 DRAFT](#)
- [Chair Status Report.202306](#)
- [Treasurer Status Report 202306](#)
- [COEDI:2023:Consultant Request to Board:06-2023](#)
- [Planning for 2023 and 2024](#)
- Optional Reading: [2022 AGM](#)
- Optional Reading: [Becoming Greater Report](#)